

**GARDEN CITY URBAN RENEWAL AGENCY**

**Meeting Minutes**

**Monday, May 11, 2015**

**Mayor's Conference Room  
Garden City, Idaho  
12:00 p.m.**

**A. Call to Order**

Chair Beaumont called the meeting to order at 12:02 p.m.

**B. Roll Call:**

**Roll call was taken and the following were present:**

Chair Beaumont, Commissioner Massman, Commissioner Souza, Commissioner Ziegert and Katie Moeller from the Idaho Statesman. Commissioner Heil and Ryan Armbruster was not present.

**C. Secretary Certified Meeting Notice:**

Janet Peterson certified that the meeting has been legally noticed in accordance with Idaho Code 67-2343.

**D. Changes to Agenda**

Chair Beaumont requested that we add the review and approval of the 2015 Audit Engagement letter. A motion was made to approve by Commissioner Souza and Commissioner Massman seconded. Motion carries.

**E. Approval of Minutes for March 16, 2015**

Commissioner Ziegert made a motion to approve the minutes as corrected (date change for next meeting to May 11, 2015). Commissioner Souza seconded. Motion carries.

**F. Treasurer's Report:**

Commissioner Massman presented the treasurer's report. Copies were distributed. After review, Commissioner Ziegert made a motion to approve and Commissioner Souza seconded. Motion carries.

**G. 36<sup>th</sup> and Carr Parking Lot Update:**

Chair Beaumont gave an update on the progress of the project. Demo is done and the lot has been cleared. Doug Russell from The Land Group is working on the construction documents which are almost complete. Should be going out to bid in the next 2 or 3 weeks. Has gone through planning and zoning and we are moving the entrance over to Carr off of 36<sup>th</sup> street due to the traffic and a gas line on 36<sup>th</sup>.

**H. Trailwinds Update:**

Chair Beaumont talked to Bill Truax this morning. Project is on schedule and should be completed by the first of August. Outside is about finished and they are close to starting on the interior. Street will also be resurfaced from Adams down within the next 60 days.

**I. Request for Greenbelt Volunteer Golf Cart:**

Chair Beaumont distributed a funding request from the Garden City Police Department for a new volunteer golf cart for volunteers to patrol the green belt. The cost is \$6,935. Commissioner Massman made a motion to approve up to \$7K and Commissioner Souza seconded.

**Roll call was taken:**

Chair Beaumont – **Yes**  
Commissioner Massman – **Yes**  
Commissioner Souza – **Yes**  
Commissioner Ziegert – **Yes**

**J. Live Work Create Sign Update:**

Chair Beaumont gave an update on the progress of the signs. The 8 signs should hopefully be going up between 32<sup>nd</sup> and 37<sup>th</sup> in the next couple of weeks. Also, we have finally gotten approval from ACHD for the sign toppers for the interior street signs.

**K. Live Work Create “sign Toppers” Approval:**

Chair Beaumont gave an update on the toppers for the 8 signs and asked for approval. Sue has given us an estimate of \$1607.50 which is within our budget. Commissioner Souza made a motion to approve up to \$1700 for the project. Commissioner Ziegert seconded. Motion carries.

**Roll call was taken:**

Chair Beaumont – **Yes**  
Commissioner Massman – **Yes**  
Commissioner Souza – **Yes**  
Commissioner Ziegert – **Yes**

**L. Mystic Cove Bike Rack Approval:**

Chair Beaumont presented a proposal for a bike rack in Mystic Cove Park. The estimate from public works is \$2K for excavation, a new cement pad, purchase and installation. If approved today, they could be installed by May 27<sup>th</sup>. Commissioner Ziegert made a motion to approve 2K for the bike rack. Commissioner Massman seconded. Motion carries.

**Roll call was taken:**

Chair Beaumont – **Yes**  
Commissioner Massman – **Yes**  
Commissioner Souza – **Yes**  
Commissioner Ziegert – **Yes**

**M. 2015 Audit Engagement Letter:**

Chair Beaumont gave an update and asked for approval on the 2015 Audit Engagement letter for Zwygart and Associates. Commissioner Souza made a motion to approve and sign the letter. Commissioner Ziegert seconded. Motion carries.

**Roll call was taken:**

Chair Beaumont – **Yes**  
Commissioner Massman – **Yes**  
Commissioner Souza – **Yes**  
Commissioner Ziegert – **Yes**

**N. Adjourn:**

Commissioner Souza motioned to adjourn. Commissioner Ziegert seconded. Motion carried. **Meeting adjourned at 12:25pm.**

- **Special Meeting - August Budget Hearing – TBD**
- **Next regular meeting to be held Monday, September 21, 2015**



Chair, Pam Beaumont



Secretary, Janet Peterson

Date

Date

8/10/15

8/10/15