



City of Garden City Lot Line Adjustment Application

6015 Glenwood Street ▪ Garden City, ID 83714 ▪ 208.472.2921 (tel.)
208.472.2926 (Fax) ▪ www.gardencityidaho.org

DATE: _____ FILE No: _____

PRINCIPLE CONTACT NAME : _____

Property Owner Licensed Engineer Other

E-mail: _____ Firm: _____

Address: _____ City: _____

State: _____ Zip: _____

Phone: _____ Cell: _____ Fax: _____

Signature: _____ Date: _____

I am or have the owner's permission to submit this application. I agree to be responsible for all application materials, fees and application correspondence with the City. I have completed the application checklist noting all applicable pages and supporting documents for the project. I attest that all information is complete and accurate to the best of my knowledge.

***Note this person is the main contact. The applicant will be responsible for coordinating, reviewing, ensuring that all construction documents have been prepared by qualified design professionals, and submitting such materials. All application correspondence will be with through this person.**

Site Addresses: _____

Parcels: _____

Subdivision Name & Lot/Block: _____

What are you trying to achieve with this application:

Applicant's Licensed Engineer (Firm and Name):

Email: _____

APPLICATION INFORMATION REQUIRED (PROVIDE TWO COPIES & ELECTRONIC SUBMITTAL OF ALL MATERIALS):

- | | |
|--|---|
| <input type="checkbox"/> Proof Lots Are Legally Conforming | <input type="checkbox"/> Fee(s) |
| <input type="checkbox"/> Legal Descriptions | <input type="checkbox"/> Proof of Title (Warranty Deed) |
| <input type="checkbox"/> Record of Survey (ROS) | <input type="checkbox"/> Any Structures On Site |

***ROS must show existing and proposed lot lines, streets, utility easements, and other such items as the City Engineer may require. The proposed ROS shall also include the following endorsements: certificate of lot owner(s) and acknowledgement; certificate of surveyor; certificate of City Engineer; and County Recorder's certificate**

RECORD OF SURVEY SHALL CONTAIN THE FOLLOWING:

1. Record of survey to show original property/lot line plus "new" property/lot line.
2. Square footage of adjusted property/lots including lot closure calculations to be placed on record of survey.
3. Correct street names as may be determined by the Ada County Street Name Committee.
4. Record of survey to show existing easements of records, including those attested by general note on the original subdivision plat.
5. Adjacent property shall be indicated.
6. Parcel adjustment note on record of survey.
7. All existing buildings shall be shown on the record of survey and shall meet zoning and building requirements or as specifically approved.

I consent to this application and hereby certify that information accompanying this application is correct to the best of my knowledge. I will hold harmless and indemnify the City of Garden City from any and all claims and/or Causes of Action arising from or out the issuance of a permit from the Planning and Zoning Department.

Signature: (Applicant) **Date:**

Signature: (Owner) **Date:**
Printed Name: _____
Email: _____