

GARDEN CITY URBAN RENEWAL AGENCY

**MEETING MINUTES
September 19, 2011**

**Garden City Public Safety Training Room
Garden City, Idaho**

Chair Pam Beaumont called the Meeting of the Garden City Urban Renewal Agency to order at 12:05 p.m.

- **Roll call** was taken and the following were present . . . Chair Beaumont, Commissioners Heil, Massman, Souza, and Ziegert.
- **Secretary Certified Meeting Notice:** Sherry Atwell certified that the meeting had been legally noticed in accordance with Idaho Code 67-2343.
- **Changes to Agenda:** None.
- **Approval of July 25th and August 15, 2011 Minutes:** A motion was made by Gene Heil to approve the minutes as presented Julaine Ziegert seconded the motion. Motion carries.
- **Treasurer's Report:** Parker Massman reported that the agency received tax increment revenue of \$820,296; total expenses \$424,055 most of that going to public facility expenditures, for a net income of \$399,680. Total assets and total liabilities of \$1, 349,206. He has reviewed the bank statements and reconciliation statements. Julaine Ziegert made a motion to approve the financial report. Gene Heil seconded the motion. Motion carries.
- **Soroptimist Children's Christmas Party Request:** Chair Beaumont received a request from the Soroptimist group for \$500 for the annual Christmas Party, the same amount the Agency contributed last year. The Soroptimists plan on 350 children attending the event at the Boys & Girls Club. Gene Heil made a motion to approve a \$500 donation for the Soroptimist Christmas party. Jeff Souza seconded the motion. Motion carries.
- **Police Department Interview Room Status and Tour:** Chair Beaumont stated that the Agency had funded the construction of new interview rooms and they were recently completed. Garden City Administrative Sergeant Abe Blount conducted a tour of the facility and answered questions about the new interview and monitoring rooms, much needed new facilities for the police department. In addition, the Commissioners also toured agency funded heating and air conditioning improvements

**Garden City
Urban Renewal Agency**

to the computer server rooms in conjunction with Homeland Security upgrades to the emergency computer hardware.

- **Public Works Update:** Chair Beaumont advised that the current Public Works Director, Delhi Block has resigned effective October 1, 2011. Colin Schmidt will be the interim Public Works Director. An update on the projects:
 1. The 46th Street Reservoir plan is on hold at this time because of soil contamination on the site. There is no contaminated water. The City will pay for the clean-up of the site and planning will continue as soon as that project is completed.
 2. Planning for the 46th waterline extension is also on hold pending site clean-up.
 3. Construction Services for Ray & Teena are completed.
 4. Adams Street Waterline Extension is completed.

- **Audit:** Chair reported that this is the end of the fiscal year and we are currently preparing financials for the audit. There is one new item in effect: GAAB Statement #54 with regards to excess funds placed into restricted or unrestricted fund balances. According to the new statement, they must be put in separate and distinct separate fund balances. For this Agency, the only fund we have “restricted” would be for our annual operating expense. All other funds are unassigned. Resolution #2011-2 is a fund balance policy allowing \$25,000 as assigned and the remainder of funds would be unassigned. A motion was made by Gene Heil to approve resolution 2011-2. Parker Massman seconded the motion. Motion carries.

Chair Beaumont advised that the Agency received delinquent tax increment dollars of approximately \$106,000 for the year. 2010 Tax increment revenue was approximately \$715,000.

- **Update on Redevelopment Association of Idaho:** Chair Beaumont attended annual meeting last week. There are 25 members out of the 42 agencies in the State. .

- **Other Business:** None.

- A motion was made by Julaine Ziegert to adjourn. Jeff Souza seconded the motion. Motion carries. Meeting adjourned at 1:00 p.m.

- Next Meeting to be held **Monday, November 21, 2011.**

Chair, Pam Beaumont

Date

Secretary, Sherry Atwell

Date