

GARDEN CITY URBAN RENEWAL AGENCY

MEETING MINUTES

September 17, 2012

**Mayor's Conference Room
Garden City, Idaho**

Chair Pam Beaumont called the Meeting of the Garden City Urban Renewal Agency to order at 12:04 p.m.

- **Roll call** was taken and the following were present . . . Chair Beaumont, Commissioners Heil, Massman, and Ziegert. Commissioner Souza arrived late.
 - **Secretary Certified Meeting Notice:** Sherry Atwell certified that the meeting had been legally noticed in accordance with Idaho Code 67-2343.
 - **Changes to Agenda:** None.
 - **Approval of July 16th and August 13, 2012 Meeting Minutes:** Chair Beaumont added clarification to the July 16th minutes to explain Commissioner Heil's abstain vote as he has an ownership of property in the for the new Riverside East program. A motion was made by Parker Massman to approve the minutes for July and August as modified. Julaine Ziegert seconded the motion. Motion carries.
 - **Treasurer's Report:** Parker Massman reported that October 11 through September 2012 there was total income of \$767,000 of which \$136,000 is from delinquent taxes. Total expenses of \$444,912 with the majority of that going to public facilities and public safety. Net income of \$324,809.57. Total liabilities and equity of \$1,677,109.74. Parker has reviewed the bank statements and reconciliation statements. Chair Beaumont reported that she, Lou Lewandowski, and Jim Krueger met with the new auditors and discussed how the financials would be handled as Bailey and Company had completed them in the past. There are new rules which allow the Agency to present a copy of the QuickBooks information and they can prepare the financials and the Agency can approve. Talked about how to handle the setup for the new district and the way to report the financials and Lou has now setup two different funds and they will be managed separately. Gene Heil made a motion to approve the financial report presented. Julaine Ziegert seconded the motion. Motion carries.
- Request for Soroptimist Children's Christmas Party:** Chair Beaumont advised that a request from the Soroptimist and we have supported this with a \$500 contribution for the last several years. This is held at the Boys and Girls Club for 350 Garden City children. They are requesting \$500. Gene Heil made a motion to contribute \$500 to the Soroptimist Christmas Party. Motion carries. ..

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Urban Renewal Agency**

- **Update on the River Front East Plan Status:** Chair Beaumont reported that everything has been sent out to the taxing entities. The only entity having problems with the plan is ACHD. The Mayor will meet with Director Wong. The Public Hearing and first reading will be held on Monday. There is one property owner who took exception to the plan. .
- **Update on Reservoir Project:** Chair Beaumont reported that the reservoir timeline is for the bid packages will be going out in October to prospective contractors and in November the bids are due back. Will get a notice to proceed in January and in September the project should be completed. One other project, emergency river crossing was completed on 7/23/2012 and in the process of getting the final invoices next week. So far the invoice costs have been \$630,515 of which the Agency will pay 50% or up to \$350,000.
- **Update on RAI:** Chair Beaumont reported that she attended meetings in Pocatello and Moscow.
- **Other Business:** None.
- A motion was made by Julaine Ziegert to adjourn. Parker Massman seconded the motion. Motion carries. Meeting adjourned at 12:30 p.m.
- Next regular meeting to be held **Monday, November 19, 2012.**

Chair, Pam Beaumont

Date

Secretary, Sherry Atwell

Date