

**GARDEN CITY URBAN RENEWAL AGENCY**

**MEETING MINUTES  
July 25, 2011**

**Garden City Public Works Facility  
Garden City, Idaho**

Chair Pam Beaumont called the Meeting of the Garden City Urban Renewal Agency to order at 12:00 p.m.

- **Roll call** was taken and the following were present . . . Chair Beaumont, Commissioners Heil, Massman, Souza, and Ziegert.
- **Secretary Certified Meeting Notice:** Sherry Atwell certified that the meeting had been legally noticed in accordance with Idaho Code 67-2343.
- **Changes to Agenda:** Chair Beaumont has two changes to the Agenda . . .Garden City Chamber Fun Run and Police Department Water Valves, both items being brought to the Agency after the meeting agenda was posted. Gene Heil made a motion to add the Garden City Chamber Fun Run and the Police Department Water Valves to the Agenda. Julaine Ziegert seconded. Motion carries.
- **Approval of May 16, 2010 Minutes:** A motion was made by Gene Heil to approve the minutes as presented. Parker Massman seconded the motion. Motion carries.
- **Treasurer's Report:** Chair Beaumont reported that the P&L and the Balance Sheet will be emailed to everyone tomorrow. Parker Massman reported that according to the year-to-date information all items are under budget.
- **Garden City Chamber Fun Run** Chair Beaumont received a request for a \$500 sponsorship fee, which is a budget item. Julaine Ziegert made a motion to approve a \$500 donation to the Chamber Fun Run. Jeff Souza seconded the motion. Motion carries.
- **Valve Box:** Chair Beaumont stated that during the remodel it was determined that a water valve box was needed to complete the project, as well as several other small change orders. Gene Heil made a motion to approve up to \$10,000 for the projects. Parker Massman seconded the motion. Roll call vote taken . . . Chair Beaumont – yes; Commissioner Heil – yes; Commissioner Massman – yes; Commissioner Souza – yes; and Commissioner Ziegert – yes. Motion carries.

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- **FY 2012 Preliminary Budget:** Chair Beaumont stated that the Agency could receive \$80,000 to \$100,000 in delinquencies and expect \$700,000 in tax increment. Chair Beaumont presented the preliminary budget for FY 2012:

<u>Revenue</u>	<u>FY 2012 Budget</u>
Cash on Hand	\$1,251,230
Tax Increment Revenue	800,000
Loan Proceeds	500,000
Interest Income	<u>2,500</u>
<b>Total</b>	<b>\$2,553,730</b>

**Expenditures**

Operating	
Audit Expense	\$4,000
Bookkeeping Services	1,600
Legal	15,000
Liability Insurance	1,500
Misc. Expense	2,000
Office	1,000
Professional Services	10,000
Secretarial	3,600
Travel	<u>1,000</u>
<b>Total Operating Expense</b>	<b>\$39,700</b>

**Community Activities**

Misc. Community	<u>\$1,000</u>
<b>Total Community Activities</b>	<b>\$1,000</b>

Public Facility Improvements	
Greenbelt Improvements	\$10,000
Parks/Park Improvements	25,000
Public Facilities	2,400,000
Public Safety	50,000
Senior and Youth Programs	<u>10,000</u>
<b>Total Public Facilities</b>	<b>\$1,460,000</b>

**TOTAL** **\$2,495,000**

**RETAINED EARNINGS** **\$18,030**

A motion was made by Gene Heil to approve the tentative budget FY 2012 subject to the public hearing on August 15, 2010. Jeff Souza seconded the motion. Roll Call vote . . . Chair Beaumont - yes, Commissioners Heil - yes, Massman - yes, Souza - yes, and Ziegert - yes. Motion carries.

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The public hearing will be held on August 15, 2011 at Noon.

- **Election of Officers:** Julaine Ziegert made a motion to retain current roster of officers for another term . . . Chair — Pam Beaumont; Treasurer — Parker Massman; Secretary — Sherry Atwell. Jeff Souza seconded the motion. Roll call vote taken . . . Chair Beaumont – yes; Commissioner Heil – yes; Commissioner Massman – yes; Commissioner Souza – yes; and Commissioner Ziegert – yes. Motion carries.
- **Update on Redevelopment Association of Idaho:** Chair Beaumont reported on the association and its goals to assist Urban Renewal Agencies throughout Idaho. Discussion followed.
- **Other Business:** None.
- A motion was made by Gene Heil to adjourn. Julaine Ziegert seconded the motion. Motion carries. Meeting adjourned at 1:00 p.m.
- Next Meeting to be held **Monday, August 15, 2011.**

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Chair, Pam Beaumont

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Date

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Secretary, Sherry Atwell

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Date