

**GARDEN CITY URBAN RENEWAL AGENCY**

**MEETING MINUTES**

**May 21, 2012**

**Mayor's Conference Room  
Garden City, Idaho**

Chair Pam Beaumont called the Meeting of the Garden City Urban Renewal Agency to order at 12:00 p.m.

- **Roll call** was taken and the following were present . . . Chair Beaumont, Commissioners Heil, Massman, and Ziegert.
- **Secretary Certified Meeting Notice:** Sherry Atwell certified that the meeting had been legally noticed in accordance with Idaho Code 67-2343.
- **Changes to Agenda:** None.
- **Approval of March 19th, and April 24, 2012 Meeting Minutes:** A motion was made by Gene Heil to approve the minutes as presented Julaine Ziegert seconded the motion. Motion carries.
- **Treasurer's Report:** Parker Massman reported that total income to date of \$473,519; \$72,000 of that is delinquent tax increment revenue. Total expenses of \$98,270 for a net ordinary income of \$408,331. Other income of \$1,183 for a net ordinary income of \$375,249. Interest income of \$1,799. Total net income \$377,048.52. Total assets of and liabilities of \$1,732,052.23. He has reviewed the bank statements and reconciliation statements. Julaine Ziegert made a motion to approve the financial report. Gene Heil seconded the motion. Motion carries.
- **Ratification of Bailey & Company as 2012 Auditor with Option for Two Subsequent Years:** Chair Beaumont reported that the City and URA sent out a Request for Proposals to do the audit work. The Agency has used Eide Bailly since reaching the \$50,000 threshold and it was felt by the City Treasurer Jim Krueger and Chair that it was an opportune time to request new proposals. Received three proposals and all were very close in price. City Treasurer, Jim Krueger, Mike Moser, and Chair interviewed all three firms and discussed several issues. Bailey & Co. believes that the Agency bookkeeper may be able to complete the financial statements which would drop the Agency's cost of doing the audit from \$4,000 to \$1,800. The City Council ratified Bailey & Co. as auditor of the City and today Chair is asking the Board to ratify them for the Agency as well. Parker Massman made a motion to ratify Bailey & Company as the 2012 Auditor with the option for two subsequent years. Julaine Ziegert seconded the motion. Motion carries.

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- **2013 Budget Schedule:** Chair Beaumont stated that at the July meeting she will have the preliminary budget, most of the dollars will go to the Public Works Department. The formal public hearing will be held in August.
- **Public Works Update – Public Works Director, Colin Schmidt:** Chair Beaumont advised that she asked Colin Schmidt to the meeting for updates on some of the projects that Public Works has that the Agency is funding.
  - *Sewer lines on 46th Street:* sewer lines will be finished by 5/21/2012.
  - *New waterline on Remington/Under River Waterline:* this is the #1 project and they are 480 feet across the river and were 50 feet below the water level a few days ago and expect to be on the Plantation side tomorrow. It will take several passes to complete and expect to be completed by the end of June.
  - *Status of Reservoir Project:* The project was on hold, but is back on schedule now. It is in engineering to get the design work completed with DEQ. When it is back from DEQ, the next step for engineering is the electrical portion which will be underground and the architectural design. Will go out to bid in October/November and the project will start in January or February 2013.
- **Status of River Front East Project Urban Renewal Area/Plan Review/Next Steps:** Ryan Armbruster, Attorney reported that with input from Chair Beaumont and Harlan Mann the third draft of the content of the plan is completed. The next step is a public outreach meeting. Chair Beaumont has prepared a PowerPoint to go with the plan and presentation at the public meeting. The plan will be formally submitted the plan to the City in July and that will allow it to reach P&Z later in July. Targeted August or September for the formal public hearing before the Council.
- **RAI Board Travel Schedule:** Chair Beaumont will attend Board meetings for the Redevelopment Assn. of Idaho in July (Pocatello) and Moscow (August). This item is in the budget and expenses will be submitted to Treasurer Parker Massman for approval.
- **Other Business:** None.
- A motion was made by Julaine Ziegert to adjourn. Gene Heil seconded the motion. Motion carries. Meeting adjourned at 1:05 p.m.
- Next regular meeting to be held **Monday, July 16, 2012.**

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Chair, Pam Beaumont

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Date

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Secretary, Sherry Atwell

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Date