

GARDEN CITY URBAN RENEWAL AGENCY

MEETING MINUTES

March 19, 2012

**Garden City Public Safety Training Room
Garden City, Idaho**

Chair Pam Beaumont called the Meeting of the Garden City Urban Renewal Agency to order at 12:00 p.m.

- **Roll call** was taken and the following were present . . . Chair Beaumont, Commissioners Heil, Massman, Souza, and Ziegert.
- **Secretary Certified Meeting Notice:** Sherry Atwell certified that the meeting had been legally noticed in accordance with Idaho Code 67-2343.
- **Changes to Agenda:** None.
- **Approval of January 17th, January 25th, and February 7, 2012 Meeting Minutes:** A motion was made by Parker Massman to approve the minutes as presented Julaine Ziegert seconded the motion. Motion carries.
- **Treasurer's Report:** Parker Massman reported that the ordinary income \$451,408 that includes \$58,134 in delinquent revenues. Total expenses of \$44,076 for a net ordinary income of \$4087,331. Other income of \$1,183 for a total net income of \$406,515.45. Currently have total assets and liabilities of \$1,773,377.83. He has reviewed the bank statements and reconciliation statements. Jeff Souza made a motion to approve the financial report. Julaine Ziegert seconded the motion. Motion carries. Discussion followed regarding new item on the P&L for the River Front East District. A motion was made by Gene Heil to approve the Treasurer's Report. Jeff Souza seconded the motion. Motion carries.
- **Public Comment on 2011 Annual Report Draft:** Chair Beaumont advised that as discussed one of the items that was passed by the Legislature that before the Annual Report is submitted to the City, the Agency needs to take public comment. The report was in the City Newsletter that it was available – it was online along with the Annual audit. Copies were placed in the City Library for review, ran a legal notice in the paper stating that it was online and in the Library and that people could send in written comment prior to today's meeting or come to today's meeting and comment. We did not receive any written comments on the Annual Report nor do we have anyone here to testify today. A motion was made by Gene Heil to approve Resolution No. 2012-2 which is a resolution of the Urban Renewal Agency of Garden City, Idaho, to be termed the "Annual Report Resolution," approving the Annual Report of the Urban Renewal Agency, for calendar year 2011;

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approving the notice of filing the Annual Report ; directing the Chair to submit said report; and providing an effective date. Jeff Souza seconded the motion. Roll call vote: Chair Beaumont - yes, Commissioner Heil - yes, Commissioner Massman - yes, Commissioner Souza - yes, and Commissioner Ziegert – yes. Motion carries.

- **Formal Approval of Riverfront and Mystic Cove park amenities (budget item):** Chair Beaumont stated that the items are budgeted but require Public Works to present a formal approval: replacement of the bark and the soft bark at these parks and for a total cost of \$4,140. A motion was made by Gene Heil to approve \$4,140 for the bark and soft bark for the parks. Parker Massman seconded the motion. Motion carries.
- **Formal Approval of 46th Street Water/Sewer Line Replacement (budget item):** Chair Beaumont stated that as part of the reservoir project at 46th Street we will be replacing the water/sewer lines from the reservoir to Adams. That part of the project is in this year's budget – the sewer lines were budgeted at \$100,000 and the cost is \$46,463. The waterlines will not be replaced until the reservoir is in. A motion was made by Gene Heil to approve up to \$50,000 to replace the sewer lines on 46th Street. Julaine Ziegert seconded the motion. Roll call vote: Chair Beaumont - yes, Commissioner Heil - yes, Commissioner Massman - yes, Commissioner Souza - yes, and Commissioner Ziegert – yes. Motion carries.
- **Status of Reservoir Project:** Chair Beaumont updated the status of the project: last fall the design work was stopped due to a transition of Public Works Director's, but the project has been restarted. The planning and the DEQ approval will be completed by August/September and they will go out to bid in November and construction will start in February 2013. This works well for the Agency's cash flow and will not require any borrowing. Discussion followed regarding the cleanup at the animal shelter and parking areas.
- **Status of River Front East Project Area Plan:** Chair Beaumont reported that the status of the plan is moving along and will use the amended and restated plan that was done in 2008 as the base because much of the verbiage will not change because it is required in the plan. The eligibility report showed that the new site is eligible for urban renewal and was presented to the City Council and the Council approved it and then was approved by the Agency. The Council passed a resolution directing the Agency to prepare the plan and we are in the process of doing. The tentative time schedule is to do the plan in March and April and by May or early June send to Planning and Zoning and to the other taxing entities. Planning and Zoning has to have a public hearing on it and then it would come back for revision and go to Council and the Council would have a public hearing on it. It is important to stay on the schedule in order to use 2012 as the base year for the new district.
- **Legislative Update:** Ryan Armbruster reported that there were 6 or 7 bills that impacted urban renewal and a couple that would have. Discussion followed.
- **Other Business:** None.

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- A motion was made by Julaine Ziegert to adjourn. Gene Heil seconded the motion. Motion carries. Meeting adjourned at 12:50 p.m.
- Next regular meeting to be held **Monday, April 24, 2012.**

Chair, Pam Beaumont

Date

Secretary, Sherry Atwell

Date