

**MEETING MINUTES
GARDEN CITY
URBAN RENEWAL AGENCY MEETING
MONDAY, SEPTEMBER 19, 2016**

**Garden City Municipal Building
6015 Glenwood Street
Council Chambers
12:00PM**

A. Call to Order:

Chair Beaumont called the meeting to order at 12:03PM

B. Roll Call:

Roll call was taken and the following were present: Chair Beaumont, Commissioner Reno, Commissioner Massman, Commissioner Souza and Commissioner Nyblad. Also present was Ryan Armbruster from Elam & Burke, City Developmental Services Director, Jenah Thornborrow, City Public Works Director, Colin Schmidt, Doug Russell, Bob Schafer and Catherine Bai from The Land Group.

C. Certify Meeting Notice:

Janet Peterson certified that the meeting had been legally noticed in accordance with Idaho Code Section 74-204.

D. Changes to Agenda:

Chair Beaumont proposed that a funding request for replacement of the magnetic door lock at Riverfront Park be added under item "J". This request was received after the agenda was published. Commissioner Nyblad made a motion to approve the addition to the agenda. Commissioner Souza seconded. Motion Carries.

E. Approval of minutes from August 15, 2016

Commissioner Souza made a motion to approve the minutes. Commissioner Massman seconded. Motion Carries.

F. Treasurer's Report:

Commissioner Massman distributed and reviewed the report. Commissioner Souza made a motion to approve the report. Commissioner Nyblad seconded.

G. FY2016 Audit Schedule:

Chair Beaumont gave an update on the audit schedule for FY2016 which ends in September. We are currently preparing for the audit with our list from Zwygart & Associates and are on schedule. The audit should be completed by the end of the year and there are no anticipated issues.

H. Heron Park Concepts/Phase I Approval:

Doug Russell from The Land Group presented two concepts for phasing in improvements to the Heron Park along the greenbelt where the Senior Center currently resides. The goal in both concepts is to improve greenbelt access, traffic flow, connectivity and pedestrian /vehicle relationships.

The first concept includes integrated naturalized paths, a picnic shelter and a circular drive/drop-off along Reed St. Parking would primarily be on the street. The second concept leaves the existing pathway where it is without a lot of modification between the river and the greenbelt. It would also include an observation deck along the river and some parking. No restrooms or playground equipment were included in either design at this time. After review of both concepts, discussion was held and input from the board was heard. In the end, the board agreed that Concept #1 was preferable.

The Land Group will expand on Concept # 1 and a phasing –in plan including on-site parking requested by Chair Beaumont and present at our meeting in November so we can get started permits and approvals. The project would potentially start in the fall of 2017.

I. Request for Greenbelt Improvement Funding:

Two funding requests were received from the City for Greenbelt improvements:

1. Riverbank Restoration in the amount of \$5,000.

Commissioner Reno made a motion to approve. Commissioner Nyblad seconded. Roll call was taken. Motion carries.

2. Greenbelt asphalt replacement in the amount of \$24,005.

Commissioner Souza made a motion to approve. Commissioner Souza seconded. Roll call was taken. Motion carries.

J. Request for Grant Support for Greenbelt signing:

A request was made from Jenah Thornborrow for approval of \$1,000 for Wayfinding signage on the Greenbelt. Commissioner Massman made a motion to approve. Commissioner Nyblad seconded. Roll call was taken. Motion carries.

Request for Magnetic Door Lock Replacement:

The city has requested \$600 for replacement of the magnetic door lock at Riverfront Park. Commissioner Reno made a motion to approve. Commissioner Nyblad seconded. Roll call was taken. Motion carries.

**Garden City
Urban Renewal Agency**

K. New Agency Member Document:

Ryan Armbruster from Elam & Burke distributed the document to new members of the board, Commissioners Reno and Nyblad as a reference for statutes, obligations and policies as board members

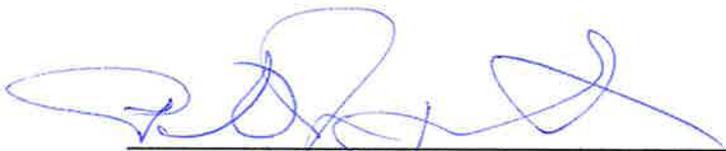
L. Legislative Update:

Ryan Armbruster had no new updates from the legislature. The only activity has been that the Tax Commission has formally issued the new rules passed earlier this year. Elam & Burke will develop & provide to RAI a matrix of when and where documents need to be submitted beginning in January.

M. Adjourn:

Commissioner Souza made a motion to adjourn. Commissioner Massman seconded. Meeting adjourned at 1:20pm.

Next regular meeting to be held Monday, NOVEMBER 21, 2016



Chair, Pam Beaumont

11/21/16

Date



Secretary, Janet Peterson

Date

11/21/16