

**GARDEN CITY URBAN RENEWAL AGENCY
MEETING MINUTES
July 18, 2016
Mayor's Conference Room
Garden City, Idaho
12:00 p.m.**

A. Call to Order:

Chair Beaumont called the Meeting of the Garden City Urban Renewal Agency to order at 12:03 p.m.

B. Roll Call:

Roll call was taken and the following were present: Chair Beaumont, Commissioner Reno, Commissioner Massman and Commissioner Souza. Also present were Meghan Conrad from Elam & Burke, Liz Paul from Community LLC and Joan Cloonan from Ada SWCD.

C. Secretary Certified Meeting Notice:

Janet Peterson certified that the meeting had been legally noticed in accordance with Idaho Code 74-204.

D. Changes to Agenda:

No changes.

E. Approval of Minutes from May 18, 2016:

A motion was made by Commissioner Massman to approve the minutes. Commissioner Souza seconded the motion. Motion carries.

F. Treasurer's Report:

Chair Massman presented the Treasurer's Report. Copies were distributed. After review, Commissioner Souza made a motion to approve & Commissioner Reno seconded. Motion carries.

G. Introduce New Board Memeber:

Chair Beaumont introduced new board member Adam Reno, Senior IT Manager for the City of Boise. Also introduced but not present was MaryJo Nyblad, VP of Commodity Sales with Boise Cascade. MaryJo will start attending meetings in September.

H. Ada SWCD In-kind Support Request:

Liz Paul, owner of Community LLC & Joan Cloonan, supervisor from the Ada Soil and Water Conservation District attended the meeting to request possible support concerning storm water pollution. Joan gave an overview of what the Conservation District does and how storm water affects the environment. The project they are asking funding for is to develop draining options to keep storm water from getting into the Boise River. They are asking for approximately **\$1900** for educational materials for the project. Commissioner Reno made a motion to approve up to **\$2000**. Commissioner Massman seconded. Motion carries.

Roll Call was taken:

Chair Beaumont - **Yes**
Commissioner Massman - **Yes**
Commissioner Souza - **Yes**
Commissioner Reno - **Yes**

I. Election of FY2017 Officers:

Commissioner Reno made a motion to retain the current 2016 officers for FY2017. Commissioner Massman seconded. Motion Carries.

J. Parkway Station Update:

Chair Beaumont gave an update on the project. There are 6 trailers left that are going to be removed and then the demolition can begin. New construction of townhomes, cottages & commercial will then get started.

K. FY2017 Preliminary Budget Approval:

Chair Beaumont presented the preliminary budget for FY2017. At this point, the overall projected budget is **\$536,900** with **\$163,162** retained earnings from FY2016. Chair Beaumont will update the numbers after the 2nd property tax check is for August is received. Commissioner Massman made a motion to approve the proposed budget. Commissioner Souza seconded. Motion carries.

Roll Call was taken:

Chair Beaumont – **Yes**

Commissioner Massman – **Yes**

Commissioner Souza – **Yes**

Commissioner Reno - **Yes**

L. Set date for FY2017 Public Hearing & Final Approval:

The board agreed to hold the Public Hearing to approve the final budget on **Monday, August 15th ay 12:00pm.**

M. Resolution for Julaine Ziegert's Service:

Chair Beaumont presented Resolution 2016-3 commending Commissioner Ziegert's service on the Garden City Urban Renewal board from which she is retiring. Commissioner Massman made a motion to approve the resolution and Commissioner Souza seconded. Motion Carries.

O. New Tax Commission Reporting Requirements:

Meghan Conrad gave an update on the new additional tax reporting requirements that resulted from the 2016 Legislature session. She recommended that we closely review for accuracy & if necessary, reply to any communications that we receive. The additional reporting requirements that we are specifically going to have to deal with, concerns the repository for plans and documents. They are still in their rule-making process and have a meeting this week to review and finalize them, at which point they will be published, there will be a comment period before the Commission directors and will then go the Legislature at the next session. There will be more information coming about requirements, deadlines etc. Meghan also pointed out that the penalties for non-compliance can be very severe.

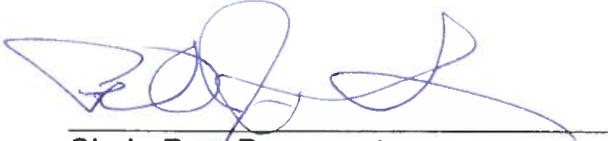
I. Adjourn

Commissioner Souza made a motion to adjourn. Commissioner Massman seconded the motion. Motion carries.

Meeting adjourned at 1:10pm

**Garden City
Urban Renewal Agency**

Next special meeting to be held Monday, August 15th



Chair, Pam Beaumont

8/15/16

Date



Secretary, Janet Peterson

8/15/16

Date