

GARDEN CITY URBAN RENEWAL AGENCY

MEETING MINUTES

November 15, 2010

**Garden City Municipal Building
6015 Glenwood Street — Garden City, Idaho**

Chair Pam Beaumont called the Meeting of the Garden City Urban Renewal Agency to order at 12:05 p.m.

- **Roll call** was taken and the following were present . . . Chair Beaumont, Massman, Souza, and Ziegert.
- **Secretary Certified Meeting Notice:** Sherry Atwell certified that the meeting had been legally noticed in accordance with Idaho Code 67-2343.
- **Changes to Agenda:** Chair Beaumont advised that there was one change to the Agenda . . . received a request from the Garden City Police Department for a holding room. This was an item that was budgeted for this year but did not receive the documentation until today. This will be added to the AVAC request on the Agenda. Jeff Souza made a motion to accept the modified Agenda given the reasons outlined by Chair Beaumont. Julaine Ziegert seconded the motion. Motion carries.
- **Approval of September 20 2010 Minutes:** A motion was made by Parker Massman to approve the amended minutes with the referenced correction to change the date of next meeting to November 15th. Julaine Ziegert seconded the motion. Motion carries.
- **Treasurer's Report:** Parker Massman reported that the year-end balance sheet has total assets of \$981,437. There is an equal amount of liabilities made up of accounts payable of \$21,532 of \$26,633 and equity of \$954,803. The tax increment revenue for the year was \$843,164. Total expenses of \$721,532 for an ordinary net income of \$121,631. With interest income of \$4,535 there is a net income of \$126,166. He acknowledged that he had reviewed and initialed the checks and bank statement. Chair Beaumont stated that the auditors are starting today and have everything from the Agency that they need. One comment for this coming year . . . you can see that we received \$843,164 from tax increment revenue . . . we had already reduced this year's budget to \$750,000 . . . the latest estimate from the Ada County's Assessor's office is that we will receive \$715,000. This is \$128,000 less that we received the last fiscal year. The \$26,000 in payables is accruals for Well #13. A motion was made by Julaine Ziegert to approve the treasurer's report. Jeff Souza seconded the motion. Motion carries.
- **Police Department HVAC and Holding Cell Requests:** Chair Beaumont reported that in our budget this year there is \$60,000 projected for improvements to the Public Safety Building and two requests have been made. The City has been selected to house emergency operations center for the county.

**Garden City
Urban Renewal Agency**

This is one of the Homeland Security items and all the equipment will be paid by them. There will be all kinds of electronics all of which will go into the server and electrical rooms, which do not have the type of heating and cooling needed for operation. A new HVAC system will be needed along with additional electrical needs. Chief Bensley has submitted this request for \$7,410. A motion was made by Jeff Souza to approve the bid from Western Heating in the amount of \$7,410. Parker Massman seconded the motion. Roll call vote was taken . . . Chair Beaumont — yes; Commissioner Heil — absent; Commissioner Massman — yes; Commissioner Souza — yes; and Commissioner Ziegert — yes. Motion carries.

The second request is part of a larger project . . . the holding cell and interview rooms that were discussed during the budget process. The Police Department is requesting that the jail cells be removed and that two interview rooms and an observation room be constructed. The first step in this project is architectural design and the PD has requested \$13,300 for this item. Jeff Souza made a motion to approve up to \$13,300 for the remodel architectural work at the Garden City Police Department. Julaine Ziegert seconded the motion. Roll call vote was taken . . . Chair Beaumont — yes; Commissioner Heil — absent; Commissioner Massman — abstain; Commissioner Souza — yes; and Commissioner Ziegert — yes. Motion carries.

- **Update on 46th Street Reservoir and Waterlines:** Chair Beaumont gave an update on the project that may be close to a \$2 million project. A design firm has been selected and Public Works is now in negotiation with them for the projected costs (estimated at \$200,000) and a timeline for completion. When Public Works is satisfied with the plan, they will come to the Agency for final approval to cover the costs of the design. The structure will be 66 to 72 feet in diameter and 40 or 30 feet tall. The Agency will have a say in the color. The waterline from the reservoir will run from 46th to Adams. The waterline and the reservoir will not go to bid until January 2012 and the Agency will have a good estimate on the costs at that time.
- **Update on Adams Street and Other Water/Sewer Projects:** Chair Beaumont advised that the status on the already approved Adams Street and Ray/Bills/Zinnia project are: the design work is done and Public Works is developing bid documents and expect to have the bid documents go out in a month or so. Anticipate work to begin mid-January to the first of February. Adams Street line from 42nd to 43rd and also the waterline that is under the gas line at the intersection of 42nd and Adams is awaiting DEQ approval and should hear back from them by the end of the month. Then those projects will be ready to go out to bid.
- **Update on River Front Park Improvements:** Chair Beaumont reported that the adding of the picnic tables will be done this week. Entire project should be completed with 10 days to two weeks.
- **Other Business:** None.
- A motion was made by Julaine Ziegert to adjourn. Jeff Souza seconded the motion. Meeting adjourned at 1:00 p.m...
- Next Meeting to be held **Monday, January 24, 2011.**

**Garden City
Urban Renewal Agency**

Chair, Pam Beaumont

Date

Secretary, Sherry Atwell

Date