

GARDEN CITY URBAN RENEWAL AGENCY

MEETING MINUTES

January 22, 2013

**Mayor's Conference Room
Garden City, Idaho**

Chair Pam Beaumont called the Meeting of the Garden City Urban Renewal Agency to order at 12:05 p.m.

- **Roll call** was taken and the following were present . . . Chair Beaumont, Commissioners Massman, Souza, and Ziegert. Visitors: Leroy Loomis/Bailey and Company and Ryan Armbruster from Elam & Burke.
- **Secretary Certified Meeting Notice:** Sherry Atwell certified that the meeting had been legally noticed in accordance with Idaho Code 67-2343.
- **Changes to Agenda:** None
- **Approval of September 17, 2012 Meeting Minutes:** A motion was made by Parker Massman to approve the minutes for September 17, 2012. Julaine Ziegert seconded the motion. Motion carries.
- **Treasurer's Report:** Parker Massman reported total income of \$98,500; expenses of \$6,204 for a net income of \$92,791. Total liabilities and equity of \$1,509,276. Parker reviewed the bank statements reconciliation statements. Julaine Ziegert made a motion to approve the financial report presented. Jeff Souza seconded the motion. Motion carries.
- **Presentation of 2012 Audit:** Chair Beaumont handed out the final version of the audit report that should be reviewed by the March 2013 meeting. There were no questions or comments from Bailey and Company in terms of the audit. Ryan's office will send the report to the State. This will be part of the Annual Report and public comment meeting in March.
- **Update on Reservoir Project:** Chair Beaumont received memo from Colin Schmidt advising that the project went out to bid in November 2012, the Agency had \$2 million budgeted and the bid came back at \$1,648,000. Assuming there will be another \$100,000 in change orders, the total will be approximately \$1,748,000. At this level, the Agency will also be in a position to fund the waterline improvements from the reservoir to Adams Street. Construction will start as soon as the ground warms up, but should be finished by September.
- **Discussion of Other Possible 2013 Projects:** Chair Beaumont advised that previously discussed items for inclusion in the budget if funds are available – other projects include:

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- Waterline from the reservoir to Adams Street;
- Upgrade the Animal Shelter;
- Greenbelt repair in the spring;
- Striping of the greenbelt; and
- Soil enhancement at the parks and chips under the playground equipment.

At this point we have no requests from the Police Department for improvements to the public safety building. Nothing will be done in the new district this year.

- **Update on Termination Plan for River Front Project Area:** Chair Beaumont reported that Ryan Armbruster had completed a report for the Board to review. Ryan Armbruster advised that he has attached the documents used in Jerome, Idaho last year to close out their first project area. During that process they were in close contact with the Tax Commission and the County Assessor to verify that each step is completed as required. First, the earlier the Agency can advise the other taxing entities that the Agency intends to not take the value of the property in our project area for 2013 the better it is for their budgetary needs. The Board will walk through at the March meeting a draft termination plan and draft termination budget and depending upon input, would then at the May meeting formally release letters that would say the Agency will be done and then go through a more formal process to complete. Chair Beaumont, Vice Chair Jeff Souza, and Ryan Armbruster will setup a meeting with Jim Krueger to go over items needed to conclude this process.
- **Status of River Front East Project Area:** Chair Beaumont advised that all the paperwork was completed on schedule by the end of the year. Everything was filed with the Tax Commission and the District is setup and the base year is 2012.
- **Other Business:** None.
- A motion was made by Julaine Ziegert to adjourn. Parker Massman seconded the motion. Motion carries. Meeting adjourned at 12:30 p.m.
- Next regular meeting to be held **Monday, March 18, 2013.**

Chair, Pam Beaumont

Date

Secretary, Sherry Atwell

Date