

GARDEN CITY URBAN RENEWAL AGENCY

**MEETING MINUTES
July 20, 2009**

**Garden City Municipal Building
6015 Glenwood Street — Garden City, Idaho**

Chair Pam Beaumont called the Meeting of the Garden City Urban Renewal Agency to order at 12:00 p.m.

- **Roll call** was taken and the following were present . . . Chair Beaumont, Commissioners Heil, Massman, Souza, and Ziegert.
- **Secretary Certified Meeting Notice:** Sherry Atwell certified that the meeting had been legally noticed in accordance with Idaho Code 67-2343.
- **Changes to Agenda:** No changes.
- **Approval of May 18, 2008 Minutes:** A motion was made by Gene Heil to approve the minutes. Parker Massman seconded the motion. Motion carries.
- **Treasurer's Report:** Parker Massman reported that tax revenue to date is \$478,549.59; expenses \$266,262.47; net income \$213,287.12; interest \$3,325.99; net income \$216,613.11. He has reviewed the check register and initialed the checks. A motion was made by Gene Heil to approve the treasurer's report. Julaine Ziegert seconded the motion. Motion carries.
- **Riverfront Park Update:** Chair Beaumont reported that there has been no progress on the hydro seeding of the park as requested of King Excavation. A proposal has been received from Vieasy Seeding to re-hydro seed in the amount of \$2,600 . . . the same amount of money held back from King Excavation.

Ryan Armbruster, attorney, advised that since we are down to this final item, in an amount that is equal to the amount in reserve, he recommends not terminating the contract as it may cancel the other warranties linked to the park. There are two options under the contract, (1) accept the non-conforming work, but reduce the amount of the contract by a change order to reflect the \$2,500 reserve. Advise King Excavation that they have non-conforming work and the Agency will hold back \$2,500 which they will not get it because the contract has been changed and that amount will be used to pay the new landscaper to finish the work; or (2) issue a change order that allows the Agency to complete the work and use the reserve to pay for this. He suggests issuing a change order reducing the work by \$2,500.

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There should be a one-year warranty reflected in documents Doug Russell is preparing with a new contractor. This can be done with an inventory work order to get this done. Continue to move forward as approved at our last meeting.

- ***Mystic Cove Park Update:*** Chair Beaumont stated that after 4-1/2 months, finally received approval to install the equipment. When the installer was called, he advised that it would take four weeks to six weeks to get the wood chips needed for under the playground equipment. This issue gave the City Council insight into the approval process for projects and as a result of that, there have been some changes in the approval process to streamline it. Projects such as parks will go through the Council not design/review committee.
- ***Garden City Chamber Fun Run Request:*** Chair Beaumont advised that a request had been received for a \$500 sponsorship with proceeds going to the Boys & Girls Club. Funds are in the budget for this. A motion was made by Gene Heil to approve the \$500 request. Parker Massman seconded the motion. Motion carries.
- ***Public Works Infrastructure Improvement Requests:*** Chair Beaumont reported that Phase 1 of Well #3 rehab on 43rd Street was \$393,312 and that also included beginning replacement of water meters, but part of Phase 1 for this year and part of Phase 2 for next year was to demolish the well house and removal of the berm and some trees. Initially, they felt that they could drill the well without having to do this. Now that they are into the project, they will need to move these items. They have requested if we can move \$40,000 of the money for next year into this year. The funds are available. Parker Massman made a motion to approve \$40,000 into this year to cover the demolition cost for well #3. Julaine Ziegert seconded. Roll Call vote . . . Chair Beaumont — yes; Commissioner Heil — yes; Massman — yes; Souza — yes; Ziegert — yes. Motion carries.
- ***Preliminary FY2009/2010 Budget:*** Chair Beaumont presented the preliminary budget for FY 2009/2010 budget.

Revenue

Cash on hand	\$592,089
Tax Increment Revenue	\$750,000
Interest Income	<u>\$5,000</u>
Total	<i>\$1,347,089</i>

Expenditures

Audit Expense	\$4,500
Bookkeeping	\$1,200
Legal	\$15,000
Liability Insurance	\$1,500
Misc. Expense	\$1,000
Office	\$1,000

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Professional Services	\$1,500
Secretarial	<u>\$1,200</u>
Total	\$41,600

Community Activities

Misc. Community	<u>\$1,000</u>
Total	\$1,000

Public Facility Improvements

Greenbelt Improvements	\$15,000
Parks/Park Improvements	\$10,000
Public Facilities	\$90,000
Public Safety	\$10,000
Senior & Youth Programs	<u>\$1,500</u>
Total	\$1,265,000

GRAND TOTAL	\$1,307,600
RETAINED EARNINGS	\$39,489

A motion was made by Jeff Souza to tentatively approve the budget as presented and instruct Chair, Secretary, and Attorney to publish prior to Monday, August 18, 2009 for the public hearing approval of the budget. Julaine Ziegert seconded the motion. Roll Call vote . . . Chair Beaumont — yes; Commissioner Heil — yes; Massman — yes; Souza — yes; Ziegert — yes. Motion carries.

- **Other Business:** Ryan Armbruster commented on the open meeting laws regarding executive sessions . . . must coordinate with the Chair before the Agenda is issued and will not put it on if not needed and if it is needed, must cite to the particular reason for the session.
- A motion was made by Gene Heil to adjourn. Julaine Ziegert seconded the motion. Meeting adjourned.
- Next Meeting to be held **Monday, August 17, 2009 — Public Hearing.**

Chair, Pam Beaumont

Date

Secretary, Sherry Atwell

Date