

GARDEN CITY URBAN RENEWAL AGENCY

MEETING MINUTES

July 26, 2010

**Garden City Municipal Building
6015 Glenwood Street — Garden City, Idaho**

Chair Pam Beaumont called the Meeting of the Garden City Urban Renewal Agency to order at 12:00 p.m.

- **Roll call** was taken and the following were present . . . Chair Beaumont, Commissioners Heil, Massman, Souza, and Ziegert.
- **Secretary Certified Meeting Notice:** Sherry Atwell certified that the meeting had been legally noticed in accordance with Idaho Code 67-2343.
- **Changes to Agenda:** No changes.
- **Approval of May 17, 2010 Minutes:** A motion was made by Parker Massman to approve the minutes with the referenced correction. Julaine Ziegert seconded the motion. Motion carries.
- **Treasurer's Report:** Parker Massman reported that total assets are \$765,535.72; expenses for the year are \$568,557 (with park development totaling \$3,309.20). Net Ordinary Income is -\$66,099.22. Received \$2,998 of other income for a Net Income of \$2,997.91. Total Assets of \$765,535.72 and Total Equity of the same amount. He acknowledged that he had reviewed and initialed the checks and bank statement. A motion was made by Gene Heil to approve the treasurer's report. Jeff Souza seconded the motion. Motion carries.
- **Urban Renewal Legislative Initiatives:** Chair Beaumont reported Jeff Souza sat in on a conference while she was out of town, with Larry Lipshultz who is the Chair of the Meridian Urban Renewal Agency as well as other urban renewal people from around the State. Out of that meeting they are talking to Legislative members to find out what some of their concern areas. This was also covered at the Association of Idaho Cities Conference in Idaho Falls in June. The current discussion revolves around developing some possible legislation and we have been asked to consider a preliminary commitment of \$1800 (\$300 per month for six months) to assist in this effort. A motion was made by Gene Heil to approve up to \$2,500 to participate in this legislative effort. Parker Massman seconded the motion. Motion carries. Chair will keep Board advised of the progress.
- **Future Public Works Project Funding:** Chair Beaumont noted that discussions over the last several months have emphasized funding for Public Works infrastructure projects over the next three years. An update on Well #13 . . . is looking great and getting ready to put a fence around the drainage area. Has steep sides and is deep and needs a fence which cost about \$2,800 more. But we are

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under budget about \$200,000 on this project. For future projects, we have the first formal request based on a project we gave preliminary approval to earlier. At the last meeting we discussed getting a line of credit for possible funding of projects. Parker Massman had advised that things were coming in so far under estimate that some of these projects could be moved forward. Chair suggested that when the design work is done on the projects, when these are laid out by Public Works and how they think they can fit them into their schedule, at that point we can decide how we are going to fund them. Right now with the first project they would like to see funded plus the design work, plus if they could even get started on a couple of projects next year, we could fund all of them with the money in the bank now, plus what we will get next year. The big project such as the water tank, they in all probability will not be in a position to do that for another 1-1/2 years and at that point we could get a line of credit for a year. Discussion followed and Board agreed with Chair's suggestion.

- **Public Works Engineering Design Services:** Chair Beaumont advised that the first request was for Adams Street waterline extension from 42nd to 43rd with a 12-inch line that was never connected. In order to do the waterline extension, there was on the informal request in May and PW is now formally asking that we fund it. The design work is done on this project. They only need a couple of weeks to finish the engineering design, do a RFP, and construction will begin around October 1, 2010. The funding for it will fall into next fiscal year. A motion was made by Parker Massman to approve funding for the extension of the waterline on Adams Street for \$192,844. Jeff Souza seconded the motion. Roll Call vote . . . Chair Beaumont - yes, Commissioners Heil - yes, Massman - yes, Souza - yes, and Ziegert - yes. Motion carries.

Public Works is requesting that we approve funds so they may proceed with the design services for Bills, Ray, Zinnia, and Ray and Teena streets. The current water and sewer pipes are brittle and breaking under stress. These are 6-inch pipes that need to be replaced. A motion was made by Jeff Souza to approve design work funding for #1 - Bills and Ray water and sewer in the amount of \$27,000; #2 – Zinnia water & sewer in the amount of \$9,500; and #3 – Ray and Teena water and sewers in the amount of \$20,000. Julaine Ziegert seconded the motion. Roll Call vote . . . Chair Beaumont - yes, Commissioners Heil - yes, Massman - yes, Souza - yes, and Ziegert - yes. Motion carries.

- **Preliminary FY 2011 Budget:** Chair Beaumont presented the preliminary budget . . .

<u>Revenue</u>	<u>FY 2011 Budget</u>
Cash on Hand	\$866,619
Tax Increment Revenue	750,000
Interest Income	<u>4,000</u>
Total	\$1,620,619

Expenditures

Operating	
Audit Expense	\$4,500
Bookkeeping Services	1,600

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Legal	15,000
Liability Insurance	1,800
Misc. Expense	1,000
Office	1,000
Professional Services	20,000
Secretarial	<u>3,600</u>
Total Operating Expense	\$48,500

Community Activities

Misc. Community	<u>\$1,000</u>
Total Community Activities	\$1,000

Public Facility Improvements	
Greenbelt Improvements	\$265,000
Parks/Park Improvements	20,000
Public Facilities	1,100,000
Public Safety	65,000
Senior and Youth Programs	<u>10,000</u>
Total Public Facilities	\$1,460,000

TOTAL **\$1,509,500**

RETAINED EARNINGS **\$111,119**

A motion was made by Jeff Souza to approve the tentative budget FY 2010-2011 subject to the public hearing on August 9, 2010. Julaine Ziegert seconded the motion. Roll Call vote . . . Chair Beaumont - yes, Commissioners Heil - yes, Massman - yes, Souza - yes, and Ziegert - yes. Motion carries.

- **Other Business:** None.
- A motion was made by Julaine Ziegert to adjourn. Parker Massman seconded the motion. Meeting adjourned at 1:00 p.m..
- Next Meeting to be held **Monday, August 9, 2010.**

Chair, Pam Beaumont

Date

Secretary, Sherry Atwell

Date