

GARDEN CITY URBAN RENEWAL AGENCY

MEETING MINUTES

March 15, 2010

**Garden City Municipal Building
6015 Glenwood Street — Garden City, Idaho**

Chair Pam Beaumont called the Meeting of the Garden City Urban Renewal Agency to order at 12:00 p.m.

- **Roll call** was taken and the following were present . . . Chair Beaumont, Commissioners Heil, Massman, and Ziegert.
- **Secretary Certified Meeting Notice:** Sherry Atwell certified that the meeting had been legally noticed in accordance with Idaho Code 67-2343.
- **Changes to Agenda:** Chair Beaumont advised that after the “Approval of 2010 Park Projects”, Ryan Armbruster will give a legislative update on Urban Renewal legislation. The reason this is being added to the Agenda is because there was an additional meeting in the Legislature this morning on proposed new legislation. A motion was made by Gene Heil to approve the change to the Agenda. Julaine Ziegert seconded the motion. Motion carries.
- **Approval of January 19, 2010 Minutes:** A motion was made by Gene Heil to approve the minutes with the referenced correction. Parker Massman seconded the motion. Motion carries.
- **Treasurer’s Report:** Parker Massman reported that total assets and liabilities are \$1,016, 648. Received tax increment revenue of \$468,812; total expenses total \$284,986 of which \$276,966 is for public facilities. Net income of \$185,621. He acknowledged that he had reviewed and initialed the checks and bank statement. A motion was made by Gene Heil to approve the treasurer’s report. Julaine Ziegert seconded the motion. Motion carries.
- **Update on Well #13 and Water Meter Replacements:** Chair handed out pictures of the Well and reported Delhie Block has given a status report for the projects . . . the building is in the final phase of brickwork and should be completed at the end of next week if weather permits. The roof and doors will be installed, followed by electrical installation. Underground piping needs to be finished in order to connect the well to the current distribution system. Will be finished within in the next 4 to 6 weeks. Idaho Power will begin their portion during the next week or two. They will be removing the current 50 amp transformers and replacing them with 75 amp transformers. They will need to move the 3-phase power to a newer pole to accommodate the 75 amp transformers. All meters and radio units are installed and currently functional. Were able to take last month’s consumption readings within the Urban Renewal Area using the hand-held unit which remotely

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linked up with the meter electronics. They are optimistic that the vehicle mounted until will operate properly. A serviceman from Sensus will be on site March 10th to train staff on the operation of the equipment.

The bottom line is that the project is moving in the right direction and it is all on budget. The well portion is actually under budget at this time.

- Landscape bids . . . went to bid on this February 26th and March 5th. Doug Russell with the Land Group estimated the cost at \$27,000 and the bids were due March 11th. Chair and Doug were at City Hall to receive and open the bids. There was one bid from Franz Witte. It was reviewed their bid was in compliance with bid specification and the bid was \$26,780. The project will begin mid-May when Public Works gives their OK to begin. Gene Heil made a motion to approve the landscape bid as presented. Julaine Ziegert seconded the motion. A roll call vote was taken . . . Chair Beaumont - yes, Commission Heil - yes, Commissioner Massman - yes, Commissioner Souza - absent, and Commissioner Ziegert - yes. No nays. Motion carries.
- **Approval of 2009 Annual Report:** Chair Beaumont advised that the Agency is required by the Urban Renewal law to provide to the City each year an Annual Report that is a report of our activities as well as our financial statement, and copy of the audit. Chair will deliver to the Mayor. Parker Massman made a motion to approve the 2009 Annual Report as submitted. Gene Heil seconded the motion. A roll call vote was taken . . . Chair Beaumont - yes, Commission Heil - yes, Commissioner Massman - yes, Commissioner Souza - absent, and Commissioner Ziegert - yes. No nays. Motion carries.
- **Approval of 2010 Park Projects:** Chair Beaumont reported that at the last meeting when Delhie Block was here we discussed some of the ongoing park projects that we are involved in every year and asked her to get the project costs so that we could approve them. One is the Riverfront Park . . . aerate, fertilization, and oversee the interior park would cost estimate is \$800. The second, is the purchase of bark for Riverfront and Mystic Cove is \$3,000. Gene Heil made a motion to approve up to \$4,000 for work on the Riverfront park and Mystic Cove projects. Parker Massman seconded the motion. A roll call vote was taken . . . Chair Beaumont - yes, Commission Heil - yes, Commissioner Massman - yes, Commissioner Souza - absent, and Commissioner Ziegert - yes. No nays. Motion carries.
- **Legislature Update:** Ryan Armbruster reported that CCDC has taken up the “mantel” and has funded, financed, and spent the time and energy to come up with a bill that would do two things. It would reform current statutes and modernize the statutes for any new plan going forward after 2010 to a more understandable 21st century language as opposed to what is there now. Prepared a draft bill and presented to Dennis Lake of Blackfoot and he revised it. Representative Lake as Chairman, took all the bills to the subcommittee and they reviewed and revised and have filed the third version of the bill. It has done some of the reform but none of the modernization. It is anticipated that additional work must be done prior to passage of a bill.
- **Other Business:** None.

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- A motion was made by Julaine Ziegert to adjourn. Parker Massman seconded the motion. Meeting adjourned at 12:40 p.m..
- Next Meeting to be held **Monday, May 17, 2010.**

Chair, Pam Beaumont

Date

Secretary, Sherry Atwell

Date