

GARDEN CITY URBAN RENEWAL AGENCY

MEETING MINUTES

September 20, 2010

**Garden City Municipal Building
6015 Glenwood Street — Garden City, Idaho**

Chair Pam Beaumont called the Meeting of the Garden City Urban Renewal Agency to order at 12:05 p.m.

- **Roll call** was taken and the following were present . . . Chair Beaumont, Massman, Souza, and Ziegert.
- **Secretary Certified Meeting Notice:** Sherry Atwell certified that the meeting had been legally noticed in accordance with Idaho Code 67-2343.
- **Changes to Agenda:** No changes.
- **Approval of July 26 and August 9, 2010 Minutes:** A motion was made by Julaine Ziegert to approve the minutes with the referenced correction. Parker Massman seconded the motion. Motion carries.
- **Treasurer's Report:** Parker Massman reported that there was tax increment revenue of \$815,967. Total expenses of \$608,206 and when interest income is added to that there is a net income of \$211,826.20. Assets and liabilities are \$1,043,071.55. He acknowledged that he had reviewed and initialed the checks and bank statement. A motion was made by Jeff Souza to approve the treasurer's report. Julaine Ziegert seconded the motion. Motion carries.

Chair Beaumont advised that this is the last month of the fiscal year and will be wrapping things up this month and get it to the CPA to do the financials and then will go to audit. There are no major issues or accruals this year.

- **Update on Public Works Projects:** Chair Beaumont reported that Well #13 is complete and is pumping water. The next project which is scheduled to start in early October is the 42nd to 43rd waterline. This is to connect with a larger line on 42nd and hooking up to the new well on 43rd. That project also includes taking the line out that is under the gas line. The next project is design work on the Bills, Zina, and Tina Streets and is being handled by B&A Engineers who are the contracted City engineers. We approved \$25,000 to \$30,000 for those projects. Public Works major project is the design work on the new water tank and the waterline from there to Adams Street. They are working on the RFQ and that should go out in October. They will come back to the Agency once they go through the RFQ process . . . with a recommendation on who they would like to do the design work along with how much they think it will cost. This is not something we need to rush on

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because we cannot afford to do this for 12 to 18 months unless a short-term loan was taken out. The plan is for Public Works to continue on these projects in an orderly fashion and come back to us when they are seeking funding. At that point we will determine how we will finance it. We have given preliminary approval to the big projects that we can take care over the next 3 years until the Agency sunset.

- **Soroptimist Request for Children’s Holliday Party:** Chair Beaumont advised that we participated in this holiday party and they are requesting help with this again this year. They provided this party to 350 kids last year at the Boys and Girls Club. Last year we donated \$250 to help buy toys for the kids and help with expenses. They are requesting the same this year. Parker Massman made a motion to approve the request in the amount of \$500 to the Soroptimist of Garden City. Julaine Ziegert seconded the motion. Motion carries.
- **Election of Officers:** Jeff Souza made a motion to retain officers for another term:
Chair — Pam Beaumont Treasurer — Parker Massman
Secretary — Sherry Atwell
Motion carries.
- **Site Visit to Riverfront Park:** Chair Beaumont suspended the meeting to move to Riverfront Park for a site visit for the purpose of identifying sites for the placement of additional large trees and picnic areas. Chair invited Doug Russell to attend from the Land Group because the Land Group will be handling this project because the City Parks Department is unavailable. Delhie Block, Public Works Direct and Larry Demarse, Parks Supervisor will join us at the park. Chair Beaumont suspended the meeting at City Hall and will move to Riverfront Park at which point the meeting will be adjourned.

After an onsite visit to Riverfront Park, it was moved by Parker Massman and seconded by Julaine Ziegert and unanimously approved to provide Chair Beaumont with the authority to review and approve budgeted plans for the addition of three new picnic areas in the park, including picnic tables, trees, trash receptacles, and other amenities as needed.

- **Other Business:** None.
- A motion was made by Julaine Ziegert to adjourn. Jeff Souza seconded the motion. Meeting adjourned at 1:15 p.m..
- Next Meeting to be held **Monday, November 15, 2010.**

Chair, Pam Beaumont

Date

Secretary, Sherry Atwell

Date